



TOWN OF TRURO

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MEMORANDUM

Date: July 25, 2006
From: Board of Selectmen
To: Recreation Commission
Re: Recreation Commission Charge, Revised

In accordance with the Truro Town Charter, Chapter 6-4-4, the Board of Selectmen has unanimously voted to revise the Charge to the Recreation Commission, originally established on April 22, 2003, as follows:

RECREATION COMMISSION

The Recreation Commission shall be comprised of seven (7) members appointed by the Board of Selectmen to serve staggered terms of three years, plus one alternate who shall be appointed annually.

Guided by the Town's interest in the physical health and welfare of all its citizens, regardless of age, and its stated intention of attempting to justify the need for, fund, and build a Community Center near the proposed Council on Aging Senior Center, the Commission's primary purpose will be to investigate in cooperation with the Recreation Director, recommend to the Board of Selectmen, and support innovative programs for young people and senior citizens alike; some programs will involve young people (from preschool through teens), some will be designed for senior citizens, and some will be planned to appeal to and be engaged in by citizens of all ages.

The Commission's efforts will include, but not be limited to, the following:

1. Assist the Recreation Director (RD) in efforts to broaden the scope of the Recreation Department to serve people of all ages, including special projects.
2. Assist in planning and organizing special events such as: weekend dances, teen movie night, Truro Treasures Weekend, activities for younger children at Truro Central School (school vacations), athletic and non-athletic events for all ages, and other activities suitable for young teenagers.
3. Work with the RD to develop innovative programs that might be considered for Truro townspeople. Provide documentation (when and if available) on how these proposed programs have worked and their cost.
4. Annually review program fee structures, hold public hearings as necessary, and set revised fee structure.
5. Work with the RD and the Town Administrator at the discretion of the Town Administrator in the search for and interviews of all potential Recreation Program employees, and work with the Board of Selectmen to assist in filling vacancies on the Recreation Commission. In both cases, this may

include suggesting names of possible interested people and providing feedback concerning applicants and interviewees.

6. Work with the RD and submit annually to the Selectmen and the Town Administrator its status report on all current programs and accomplishments, as well as a statement of goals for the upcoming year.
7. Work with the Selectmen, Town Administrator, RD, Town Building Committee, Council on Aging, and architect to develop a proposed plan for a future Community Center. Assist in the process of public education regarding the need for and efficacy of such an undertaking, including but not limited to:
 - a. Investigate with the Town's grant writer possible sources of grant monies.
 - b. Assist in gathering necessary documentation for proposals.
 - c. Advocate for the project at Town Board/Committee meetings and Town Meetings.
 - d. Participate actively in raising money through private donations.
8. Work with the RD to review the annual budget and submit its recommendation to the Board of Selectmen and Town Administrator.
9. Hear complaints concerning all matters pertaining to the program and review said complaints with the RD to mitigate a solution. If complaint cannot be resolved at this level, it will be forwarded to the Board of Selectmen and/or the Town Administrator.

Fred Gaechter, Chairman

Gary Palmer, Vice-Chairman

Christopher R. Lucy, Clerk

Curtis Hartman

Janet W. Worthington

Board of Selectmen
Town of Truro